



★★★★★
SCARBOROUGH SANDS
 APARTMENT

Scarborough Sands Apartment
 2 Montgomery Avenue
 Leeds
 LS16 5RQ
 Tel: 0113 2788756
 Mobile: 07961 144051
 Website: scarboroughsandsapartment.co.uk
 Email: scarboroughsandsapartment@googlemail.com

BOOKING FORM

To make a reservation please complete the form below and either fax or post the form back to confirm your booking. If you require assistance or wish to check availability please call 0113 2788756

Guest Details					
Title:		First name:		Last name:	
Address:					
Town:		County:			
Post Code:		Country:			
Telephone (day):		Telephone (eve):			
Mobile:					
Email:					

Reservation Details					
Number of nights:		Arrival date: (After 4pm)		Departure date: (Before 11am)	
Lead guest name: (age if younger than 25 yrs old)	1.			D.O.B -- / -- / ----	
All other guest names (ages if younger than 25 yrs old)	2.			D.O.B -- / -- / ----	
	3.			D.O.B -- / -- / ----	
	4.			D.O.B -- / -- / ----	
Special requirements:					

Credit Card Information											
<i>In order to guarantee your reservation, please supply your credit card details</i>											
Card type	Visa		Mastercard		AMEX		Maestro				
Cardholder's name:											
Cardholder's address (if different from above):											
Credit / debit card number:											
Expiry date (MM/YY):					Valid From Date (MM/YY)						
Issue number (if appropriate):				Security Code (last 3 digits on signature panel)							

Cancellation Policy

Cancellation and Insurance

By making your booking, our agreement is a legal contract and your deposit (£200 minimum) is non-refundable. If you cannot take your holiday and the booking cannot be re-let, you are still liable to pay for the booking in full, even if we have not yet received your balance. Th

If we do succeed in re-letting the booking, you are no longer liable for the balance, or we will refund it to you if you have already paid it, less a **5%** administration fee.

Please note that your deposit is not refundable under any circumstances. We would recommend that you take out cancellation insurance to cover this cost.

Non-availability of Accommodation

We would only cancel your holiday if your accommodation was unavailable for reasons beyond our control. We would however attempt to offer you alternative accommodation. If this was not possible, or unacceptable to you, then we would refund all monies paid by you for the holiday. Our liability would not extend beyond this refund.

Confirmation of booking and acceptance of cancellation policy

Signature:		Date:	
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Please note: By signing this confirmation of booking you are agreeing to our terms and conditions of booking (attached)

Booking Terms and Conditions

Scarborough Sands Apartment, 2 Montgomery Avenue, Leeds, LS16 5RQ. Tel / Fax 0113 2788756 or 07961 144051

Thank you for choosing to book the Scarborough Sands Apartment We look forward to welcoming you. By making this booking you are entering an agreement with us. Please read our terms and conditions of booking below.

Prices

The price of the accommodation includes the following:
Electricity, linen, towels, cleaning, hot water, central heating.

Deposit and Payment

This due within 1 week of reservation unless taken via credit card (2.5% booking fee) and shall be 20% of the booking and not less than £200.00. The balance is due 8 weeks before the date of arrival. An additional £100.00 fully refundable key deposit is required for posted out keys to be returned.

Pets

Sorry, we do not allow pets at this property.

Acceptance of Children

We welcome children of all ages.

Smoking

There is a **No Smoking Policy** at The Sands development and apartment 108 Kepwick House.

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Arrival

Your accommodation will be available to you from **4pm** on the day of arrival, unless otherwise arranged. We may not be able to accommodate you if you arrive earlier than the agreed time as we will be busy preparing your rooms.

Late arrival procedure

Please ensure you contact us no later than **5pm on the day of arrival** to let us know if you will be arriving late. Failure to notify us may result in the room being re-let or the full cost of the room being charged to your credit card.

Departure

Please be ready to leave the accommodation before **11 am** on the day of departure, unless otherwise arranged. We will provide you with an invoice, payable on departure for any additional services you may have used during your stay.

Damages and Breakages

Please take care when staying in our property. You are responsible and liable for any breakages or damages, which you cause, to the accommodation or its contents. All we ask is that you report any incidents as they occur. We do not normally charge for minor breakages, but we may send you an invoice for repair or making good if the damage or breakage is significant, and we may make an additional charge if you did not report this.

Liability

We do not accept any liability for any damage, loss or injury to any member of your party or any vehicles or possessions, unless proven to be caused by a negligent act by ourselves or our employees or contractors whilst acting in the course of employment.

Privacy Policy

Any data collected during the course of this booking will be stored on our computer(s). With your permission we may from time to time contact you about promotions and offers. We will not share your details with any third party.

A warm welcome awaits you at 108 Kepwick House, The Sands, Peasholme Gap, North Bay, Scarborough, North Yorkshire, YO12 7TU